



双溪大年新民独立中学

SEKOLAH MENENGAH SIN MIN (PERSENDIRIAN)

Lot12233, Fasa2, Taman Keladi, 08000 Sungai Petani, Kedah.

Tel: 017-698 1060

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Volleyball Court Rental Rules

(Revised Date: 27th May, 2024)

- 1) Rental objects: The volleyball court of our school can only be rented to groups that have cooperative relationships with our school, and cannot be rented to individual units.
- 2) Leasing procedures: Fill in the application form, and after approval, pay the full rental and the security deposit of RM 300.00 for officially rent.
- 3) Basic charge: The basic charge is RM300.00 per day, 2 courts and 6 hours usage each. If the hours of used and court is not fully utilized, it will still be calculated as full rate and cannot be retained or transferred.
- 4) Additional charges:
 - a) Use of third court: RM150.00 (6 hours);
 - b) Extended use time: RM50.00 (2 courts) or RM75.00 (3 courts) per hour
 - c) Light On: Half an hour before the start of the event to half an hour after the end. If the lights are turned on early or turned off late, the extended use time will be calculated according to 4(b);
- 5) Usage regulations:
 - a) The scope of activities is limited within the courts, assigned carpark area and the toilets at both sides of the hall (next to the education building). The rental and all participants are prohibited to enter other areas or use equipment on their own.
 - b) The rental must ensure that all activities will not interfere with the school classes or activities.
 - c) The rental must ensure the discipline and clean behavior of all event participants, including but not limited to making loud noises, walking around non-activity areas, smoking, littering and other unethical behaviors.
 - d) Vehicle must be parked in the parking space in front of the hall, not allowed to be parked randomly;
 - e) If you need to use equipment such as desks, chairs, or speakers, please rent them from the school. The required equipment cannot be outsourcing without the consent of the school.
 - f) After the event, the venue must be restored immediately and evacuated. All equipment, electrical appliances, tables, chairs, and other property of the school must not be taken out from the school.
- 6) Cancellation terms:
 - a) In case the rental cancels the event, no refunds, transfers, or changes of activities will be made for any reasons, the rent paid will automatically be transferred to our School Education Fund;

- b) If the school is unable to rent the venue due to some circumstances, the school reserves the right to cancel any approved rental. We shall issue a notice to the rental as soon as possible and refund the full amount and deposit within 15 working days.

7) Compensation clause:

- a) During the event, the rental shall be solely responsible for any accidents and losses caused by the rental, including problems caused by power failures, parking safety or sports injuries, and shall not be responsible by the school.
- b) If item of the rent is found damages or loss, the rental must compensate according to the price. The school has the right to redeem the compensation directly from the deposit. If the deposit does not sufficient to cover the lost, the rental shall make up the payment.
- c) If the venue does not keep tidy or restored in time after the event, a cleaning fee of RM100 will be incurred;
- d) At the end of the event, if there is no damage, loss, overtime, cleanliness or other problem after an inspection, the deposit of RM300.00 will be fully refunded within 15 working days.

8) Responsible clause:

- a) If there is any interference during class lesson, or any illegal behavior, our school has the right to immediately terminate the activities without refunding any fees.
- b) Our school reserves the right to refuse the rent of any group or society without giving any reason.
- c) The income derived from renting the court will be contributed to the School Education Fund.
- d) All rental shall agree to and abide by the above terms.

- 9) The school reserves the right to add, delete, modify, or amend terms, which shall take immediate effect without further notification.

Sin Min Private School Sungai Petani
Volleyball Court Application Form

(Revised Date: 27th May, 2024)

Code:

Name of Societies					
Name of Person In Charge		Position			
Address					
Phone number					
Purpose					
Rental date		Rental time			
Rental Records:					
VOLLEYBALL A, B	RM 300.00	DAYS	RM		
VOLLEYBALL A, B, C	RM 450.00	DAYS	RM		
PA SYSTEM	RM 100.00	SET DAYS	RM		
WHITEBOARD	RM 20.00	SET DAYS	RM		
PODIUM	RM 20.00	SET DAYS	RM		
TABLE	RM 1.00	SET DAYS	RM		
CHAIR	RM 0.50	SET DAYS	RM		
TOTAL :			RM		
<p>I/We agree to rent your school court, and comply with the rules of your school drawn.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div style="width: 45%;"><p>Signature of the rental' s representative</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/></div><div style="width: 45%;"><p>Signature of the school' s representative</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/></div></div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div style="width: 45%;"><p>Name:</p> IC Number</div><div style="width: 45%;"><p>Name:</p> IC Number</div></div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div style="width: 45%;"><p>Date:</p></div><div style="width: 45%;"><p>Date:</p></div></div>					
Remark:	<div style="display: flex; align-items: center;"><input type="checkbox"/> Paid (Receipt number: _____)</div>				